



KWAZULU-NATAL PROVINCE

COOPERATIVE GOVERNANCE AND
TRADITIONAL AFFAIRS
REPUBLIC OF SOUTH AFRICA

COGTA

BURSARY APPLICATION FORM EXTERNAL BURSARIES: 2024

Name of the applicant: _____

University you intend to study at: _____

Name of the qualification which you are applying for: _____

District Municipality: _____

Local Municipality: _____

Ward: _____

Instructions: Your completed Application Form must be accompanied with the following documentation:

- 1) Certified copy of Matric certificate if you have completed your grade 12 or a copy of your Grade 11 year end results and grade 12 half year results if you are still in school.**
- 2) Certified copy of your official academic record showing marks, symbols, percentages obtained in all examinations if currently studying at a tertiary institution.**
- 3) Certified copy of your identity document and your parent's/guardian's ID's.**
- 4) Copy of acceptance letter from the tertiary institution for the intended qualification**
- 5) Proof of non-acceptance by tertiary institutions in KwaZulu Natal if studying outside of the KwaZulu Natal Province.**
- 6) Copy of the curriculum (indicating the number of years of study, number of modules/subjects to be taken) from the academic institution for the intended qualification.**
- 7) Printout from the academic institution of the tuition fees that will be required**
- 8) Income and expenditure statement of parent/legal guardian. Proof of income must be provided or a letter from the Department of Labour - parent/s stating that they are unemployed.**
- 9) Copy of certified death certificate/s of parent/s.**
- 10) Proof of Residence**
- 11) Letter of motivation (explain why you believe you are deserving of a bursary outlining your circumstances).**

*** Please turn over to complete the form and ensure that the form is fully completed and signed by student and parents.**

*** all documentation mentioned above must be attached.**

Please print when completing this form. Mark appropriate blocks with an "X" Failure to complete this application form fully and correctly may prejudice the applicant's chances of obtaining a bursary.

Submit the completed application form and the relevant attachments to: The Bursary Unit, Human Capital Development, Department of Cooperative Governance and Traditional Affairs, Private Bag X9078, Pietermaritzburg, 3200 / Natalia Building, 330 Langalibalele Street, Pietermaritzburg.

PERSONAL PARTICULARS

FIRST NAMES: _____

SURNAME: _____

IDENTITY NUMBER: _____

DATE OF BIRTH: _____

POSTAL ADDRESS: _____

PHYSICAL ADDRESS: _____

TELEPHONE NUMBER: (____) _____

DISTRICT: _____

CELL PHONE NUMBER: _____

LOCAL MUNICIPALITY: _____

ALTERNATE NUMBER: _____

WARD NUMBER: _____

FAX NUMBER: _____

COUNCILLOR: _____

NATIONALITY: _____

MARITAL STATUS:
Single/Married/Divorced/Widowed

GENDER: **Male/female**

DISABILITY: **YES/NO** _____
If yes, please elaborate _____

RACE: **Black/Coloured/Indian/ White**

Are you currently employed? **YES/NO** If yes, please elaborate _____

<p>Have you ever been convicted of a criminal offence, dismissed from employment or requested to resign? YES/NO If the answer is yes please furnish full details on a separate sheet of paper.</p>	<p>Did you consult a vocational counsellor regarding your choice of study? YES/NO</p>
<p>Have you previously received a Public Service Bursary? YES/NO If yes – for which year and how long? _____</p>	
<p>Are/were you in possession of another bursary/scholarship/financial aid? (i.e NSFAS) YES/NO If the answer is yes please indicate the name of the donor: _____</p>	
<p>Obligations attached to bursary/scholarship/financial aid: _____ _____</p> <p>Do you have any other tertiary qualifications: _____ If yes please list the qualifications obtained: _____</p>	
<p>Name of the degree or diploma which you are applying for: _____ _____</p>	
<p>What will the major subjects be for the degree or diploma? _____ _____</p>	
<p>Number of years you intend studying for: _____</p>	
<p>Name of tertiary institution you intend studying at: _____</p> <p>Provisional acceptance from the tertiary institution at which you intend studying Received or Not Received: _____</p>	
<p>QUALIFICATIONS</p>	
<p>Highest standard passed: _____</p>	<p>Name of school attended: _____ Town/city: _____</p>

UNIVERSITY AND/OR OTHER POST SCHOOL TRAINING/STUDIES

List the subjects passed thus far:

Address of institution/college:

Current year of study:

Name of degree/diploma:

What is the remaining duration of your current studies as prescribed by the tertiary institution?

List the subjects that still need to be completed to obtain the relevant qualification:

Please indicate the year you started studying for the current course of studies:

Have you ever failed any year of study?
YES/NO

Which year? _____

Have you rewritten the examination/s for the subject/s failed? If yes, please indicate the date of the examination:

Student number at current institution:

Full name of parents/legal guardians :

Father:

Mother:

Contact details of parents/legal guardians:

Father: Tel Number: _____ Cell phone number: _____

Mother Tel Number: _____ Cell phone number: _____

Address of parents/legal guardians:

Employer of parents/legal guardians:

Father:

Mother:

Address of employer of parents/legal guardians:

Father:

Mother:

REVIEW, SUSPENSION AND EXTENSION

The Provincial Administration reserves the right, at any time and on any terms or conditions to:

- a) review the continuation of the bursary; or
- b) suspend the bursary; or
- c) having suspended the bursary, reinstate the bursary; or
- d) Extend the period of the bursary.

DECLARATION

I understand that this application for a bursary is not a loan and declare that the above particulars are complete and correct.

SIGNATURE OF APPLICANT

DATE

WITNESS

DATE

SIGNATURE OF PARENTS/LEGAL GUARDIANS:

MOTHER

FATHER

DATE: _____

WITNESS

DATE